



WHY should you be a One Degree mentor?

It doesn't take much to be marginalised by society. Without the right foundations students can very easily slip into crime, not continue education, or struggle to find a fulfilling career and the right support needed to become a valuable community member.

Founded by Adnan Jaffery in 2009, One Degree a mentoring charity that has been improving the academic performance and self-belief of students from disadvantaged backgrounds in London for 10 years.

One Degree is a personal and academic journey designed to support, guide and inspire struggling youth. But at the heart of this are mentors from all over London.

We believe an A-C grade in GCSE Maths and English are the "passports" that will change our student's life direction. We achieve this in the following ways:

- **Volunteer mentors** – Regular and consistent learning and revision leading up to student GCSE exams embeds the practice, planning, time-keeping, confidence the students require.
- **Learning through technology** – The use of an iPad per student allowing fun, modern learning while contributing to significant savings and environmental responsibility.
- **Speakers** – Inspirational and motivational speakers help give students direction, ambition and aspiration.
- **Sports** – A variation of group activities builds bonds among the students and mentors.
- **Food** – Fun, healthy food enables high energy levels and the ability to focus.

Working with qualified teachers, we need the help of mentors to work with small groups of students for anything from 3 to 25 sessions per year. Our 20-25 annual sessions include 5-10 sessions over Autumn (Oct, Nov) and 15+ sessions over Winter/Spring (Jan, Feb, Mar, Apr, May). These sessions are on Saturdays.

What does it take?

Traditionally, our mentors are young London professionals.

Does the below sound like you:

- Able to volunteer a minimum of three sessions per programme
- Patient, empathetic and considerate
- Willing to participate in group activities and sports
- Important Note! You do NOT need exceptional skills in Maths or English, or previous mentoring or teaching experience to be a One Degree mentor.

What's in it for you?

Our dynamic programme makes volunteering at One Degree a fun and stimulating way to spend your weekend. You will be able to interact with people who share your passion and have the opportunity to listen to fantastic, inspiring speakers. Participating in this environment will broaden your personal horizons as you make a meaningful impact and help to develop tomorrow's leaders. You will also gain new communication skills that can be used in your business and personal relationships.

Short term benefits

- A fun way to spend your weekends
- Access to like-minded people
- Chance to hear some fantastic and inspiring guest speakers
- An introduction to tomorrow leaders
- A chance to participate in a world and environment that may be foreign to you

Long term benefits

- Improved interaction with the youth of today
- Improved communication skills transferable to business and personal relationships
- Sense of pride through your volunteering of personal time

HOW can you become a One Degree mentor?

Step 1: Research

- Read this document, watch our videos here and have a look through our website here.

Step 2: Register online

- Register [here](#).
- Connect with our LinkedIn professional network [here](#).

Step 3: Attend One Degree training / Complete online training

- Depending on your availability and the time of year you can either complete our online training [here](#) or attend one of our live training sessions. Both are recommended within a one-year time frame.

- Look out for live training updates via our website, our newsletters and direct mail.

Step 3: Get an Enhanced CRB/DBS Certificate

In order to enable you to legally work with our students, you will need to apply for an 'Enhanced CRB/DBS Certificate'. This is something we can arrange for you at no cost.

1. Scan or photocopy 2 x ID documents and 2 x proof of address documents roger@myonedegree.org. You will need to send us the following (more details of what to send us [here](#) and in **annexure II**):
 - 1) Two forms of photo ID including any of the following:
 - Drivers Licence
 - Passport
 - Birth Certificate
 - *More options available in annexure II*
 - 2) And two of the following as proof of address
 - Bank statement
 - Credit Card statement
 - P60/P45
 - Utility bill / Council bill
 - *More options available in annexure II*
2. We will then send you an online DBS form to fill out via personnelchecks.co.uk.
3. When we see you, we will verify the originals of the documents you have sent in point 1.
4. Once verified, you will be sent a DBS certificate in the mail 10 working days.
5. Please email us a copy of your certificate and then bring your original to your first session with us.

Step 5: Choose your days

Sign up for as many days as you can via [VolunteerSpot/SignUp.com here](http://VolunteerSpot/SignUp.com). This service will outline what days we are running and include the details of what will be happening on any given mentor session. Some sessions are half days (0930-1300) and some are full days (0930-1500) and you will have the opportunity to listen to guest speakers and participate in workshops and mini courses we run for our students. Oh, and we will provide you with a breakfast and lunch (only on full day sessions)! One request – please sign up for a **minimum of three sessions per programme** in order to provide continuity for our students. See all dates in **annexure I**.

Step 6: Get your company to match your hours

There's a chance that you work for a company that matches the hours you spend volunteering by providing donations to your favourite organization. Many companies will match an employee's time volunteering with a financial gift to the charity – as you can imagine this could enable us to do more and increase our impact. Volunteer matching hours must be employee initiated. We cannot request the match of your volunteer service. Although programs may vary from company to company, the process is usually very simple:

1. Confirm that your company has a volunteer matching hours program
2. Obtain the appropriate Matching Hours Form or website link from your employer
3. Let us know and we would be happy to add your company to our website and social media platforms as a volunteer provider

Step 7: Welcome to the team!

Our mentors will receive instructions on the Wednesday leading up to their signed-up weekend session - this will include the content we will be mentoring and timings etc.

Annexure

I. Mentor dates (subject to change – please see [SignUp.com here](#) for latest dates)

Please note that all the below dates are Saturdays and our morning mentor briefing will be at 0930 unless otherwise scheduled

The 2018/19 consists of 19 – 21 sessions:

- 5 x Autumn programme dates – AM team building + academic assessments (PM added if needed)
- 14 – 16 x Spring programme dates – AM academic mentoring and exam preparation

Autumn term 2: Monday 29th October - Friday 21st December 2018:

- November 3rd
- November 10th
- November 17th
- November 24th
- December 1st

Spring term 1: Monday 7th January* – Friday 15th February 2019:

- January 26th
- February 2nd
- February 9th

Spring term 2: Monday 25th February – Friday 5th April 2019:

- March 2nd
- March 9th
- March 16th
- March 23rd
- March 30th

Summer term 1: Tuesday 23rd April – Friday 24th May 2019:

- April 27th
- May 4th - TBC
- May 11th

May 15th – EXAM: English Literature

- May 18th

May 21st – EXAM: Mathematics (non-calculator)

May 23rd – EXAM: English Literature

- May 25th
- June 1st

Summer term 2: Monday 3rd June – Friday 19th July 2019:

EXAM – June 4th: English Language

EXAM – June 6th: Mathematics (calculator)

EXAM – June 7th: English Language

- June 8th

EXAM – June 11th: Mathematics (calculator)

Please enquire for programme venues.

II. Valid ID documents for DBS check

For our checks we will need 4 documents in total:

2 documents from groups 1 and 2a and 2 from group 2b

OR

1 document from group 1 and 3 from groups 2a and 2b:

Group 1 – Primary Trusted Identity Credentials

- Current Driving Licence Photo Card (UK/Isle of Man/Channel Islands and EU)
- Current Valid Passport
- Birth Certificate issued at time of birth (UK)
- Biometric Residence Permit (UK)
- Adoption Certificate (UK)

Group 2a - Trusted Government/State Issued Documents

- Current Driving Licence Photo Card (All other countries)
- Old Style Paper Driving Licence (UK/Isle of Man/Channel Islands and EU)
- Birth Certificate – issued after time of birth (UK & Channel Islands) -
- Marriage/Civil Partnership Certificate (UK)
- HM Forces ID Card (UK)
- Fire Arms Licence (UK, Channel Islands and Isle of Man)

Group 2b - Financial/Social History Documents

- Mortgage Statement (UK or EEA) (issued in the last 12 months)
- Bank/Building Society Statement (UK or EEA) (issued in the last 3 months)
- Bank/Building Society Account Opening Confirmation Letter (UK) (issued in the last 3 months)
- Credit Card Statement (UK or EEA) (issued in the last 3 months)
- Financial Statement - e.g. pension, endowment, ISA (issued in the last 12 months)
- P45 or P60 Statement UK - (issued in the last 12 months)
- Council Tax Statement (UK) (issued in the last 12 months)
- Work Permit/Visa (UK) (UK Residence Permit)
- Letter of Sponsorship from future employment provider (Non-UK/Non-EEA only – valid only for applicants residing outside of the UK at time of application)
- Utility Bill (issued in the last 3 months)
- Benefit Statement - e.g. Child Allowance, Pension (issued in the last 3 months)
- A document from Central/ Local Government/ Government Agency/ Local Authority giving entitlement (UK & Channel Islands)- e.g. from the Department for Work and Pensions, the Employment Service, Customs & Revenue, Job Centre, Job Centre Plus, Social Security (issued in the last 3 months)
- EU National ID Card – must be valid
- Cards carrying the PASS accreditation logo (UK) – must be valid
- Letter from Head Teacher or College Principal (16-19-year olds in full time education - only used in exceptional circumstances when all other documents have been exhausted)